

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
EAST JEFFERSON BOARD ROOM
3616 S. I-10 Service Rd., W., Second Floor
Metairie, Louisiana 70001

MINUTES

Monday, December 3, 2018

Authority Board Members in Attendance:

James Arey	Patricia Ehrle	Mike Spinato
Monica Baltodano-Dubey	Dede Lyman-Redfearn	Logan Williamson
Rashain Carriere-Williams	Sal Scalia	

Authority Board Members Absent:

Bruce Galbraith Rose Gilbert

Staff in Attendance:

Lisa English Rhoden, Executive Director
Liz Riehl, CPS Director/General Counsel
Tammy Valenti, CAA

Guest in Attendance:

Shawnta Gardener, Prospective Member
Alex Redfearn, Prospective Member

Ms. Carriere-Williams called the meeting to order at 6:01 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

Ms. Carriere-Williams asked for visitors and staff members in attendance to introduce themselves.

Ms. Carriere-Williams asked for a motion to accept the agenda as presented.

Mr. Williamson made a motion to adopt the agenda as presented. Seconded by Mr. Arey. Passed unanimously.

2. Public Comment.

None.

3. Ownership Linkage.

Ms. Carriere-Williams asked if any Board members had ownership linkages in November or have linkage opportunities to share with the Board. Ms. Ehrle reported on a linkage opportunity on February 8, 2019 in New Orleans called C-21 Pop Up. She stated it is a restaurant event to promote meaningful employment for those individuals with Downs Syndrome and other

developmental disabilities. Ms. Ehrle commented that all servers would be individuals with developmental disabilities. She invited Board members to attend and stated they will be receiving additional information closer to the event date.

4. Board Education.

A. Executive Director Update – Ms. Rhoden reported as follows:

- Order of Succession Policy Change – Ms. Rhoden reported to the Board on the changes to JPHSA’s Order of Succession Policy. She stated the Director of Compliance and Performance Supports will be first in succession followed by the Chief Financial Officer. A discussion followed. At this time, Ms. Rhoden informed the Board of the termination of the COO/CFO. A discussion followed.

- Billing Section Reorganization – Ms. Rhoden reported on the reorganization of JPHSA’s billing section. A discussion followed.

- My Choice Louisiana Update (Department of Justice Consent Agreement) – Ms. Rhoden updated the Board on the compliance agreement the Louisiana Department of Health made with the Department of Justice. She stated this agreement involves individuals with severe mental illness who were placed in nursing homes and are now being integrated into a community setting. Ms. Rhoden stated JPHSA is working with those individuals being placed in Jefferson Parish. A discussion followed.

- All Staff Meeting & 30th Anniversary Celebration – Ms. Rhoden informed the Board of JPHSA’s all staff meeting on Thursday, January 24 from 8:00 a.m. – 10:30 a.m. at the East Jefferson General Hospital Auditorium, First floor, 4200 Houma Blvd., Metairie, LA. She stated JPHSA will celebrate its 30th Anniversary at this event with a cake and photo opportunity. Ms. Rhoden extended an invitation to all Board members. A discussion followed.

5. Required Approvals Agenda.

A. November Minutes – Ms. Carriere-Williams made a motion to accept the minutes as presented. Seconded by Ms. Ehrle. Passed unanimously.

B. Yearly Agenda – Mr. Williamson made a motion to accept the 2019 Yearly Agenda as presented prior to the meeting. Seconded by Mr. Arey. Passed unanimously.

6. Monitoring CEO Performance.

A. Asset Protection Monitoring Report – Ms. Carriere-Williams opened discussion on the Asset Protection Monitoring Report. A discussion followed. Ms. Carriere-Williams asked the Board if they assessed the interpretation of the Asset Protection monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Carriere-Williams asked for a motion to accept the interpretation of the policy as reasonable. Ms. Lyman-Redfearn made a motion to accept the interpretation of the Asset Protection monitoring report as presented prior to the meeting. Seconded by Mr. Scalia. Passed unanimously.

Ms. Carriere-Williams asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Carriere-Williams asked for a motion to accept the data provided as documentation of compliance with the Asset Protection policy. Mr. Arey made a motion to accept the data provided for the Asset Protection monitoring report as presented prior to the meeting. Seconded by Mr. Spinato. Passed unanimously.

7. Monitoring Board Performance.

A. Board Self-evaluation – Ms. Carriere-Williams asked if a Board member would fill out the Board self-evaluation form for this meeting. Ms. Lyman-Redfearn stated she would complete the self-evaluation form. Ms. Carriere-Williams thanked Ms. Lyman-Redfearn.

Ms. Carriere-Williams reported on the self-evaluation from the November 5, 2018 Board meeting. She stated the feedback indicated the Board should have more discussion on recruitment and the Board should enter into a closed session to discuss prospective members. A discussion followed. Ms. Lyman-Redfearn suggested the Board review the Board member process. Ms. Carriere-Williams will discuss with Mrs. Gilbert to place this on the agenda at the next meeting.

B. Policy Review – ENDS Focus of Grants or Contracts – Ms. Carriere-Williams opened discussion on possible changes to the policy. A discussion followed. Mr. Arey made a motion to accept the changes as presented. Seconded by Mr. Williamson. Passed unanimously.

Global Governance-Management Connection– Ms. Carriere-Williams opened discussion on possible changes to the policy. A discussion followed. Ms. Lyman-Redfearn made a motion to accept the changes as presented. Seconded by Mr. Scalia. Passed unanimously.

C. Recruitment - Ms. Carriere-Williams asked Ms. Valenti to report the open positions on the Board. Ms. Valenti stated the Board now has openings in the Addictive Disorders, Professional position, two Developmental Disabilities, Professional positions and a Judiciary position. She also reported Ms. Alex Redfearn is on the Parish Council agenda on Wednesday, December 5 for appointment to one of the Developmental Disabilities, Professional positions. A discussion followed.

D. Mandatory Ethics and Sexual Harassment Trainings – Ms. Valenti reported all Board members have completed their mandatory trainings.

8. Announcements.

A. Board Generated Items.

None.

B. Next Board meeting – **Monday, January 7, 2019 at JPHSA's East Jefferson Building, 3616 S. I-10 Service Rd., W., Second Floor Board Room, Metairie, LA 70001 at 6:00 p.m.**

Mr. Williamson made a motion to adjourn at 6:55p.m. Seconded by Mr. Arey. Passed unanimously.

A handwritten signature in cursive script that reads "Rose A. Gilbert". The signature is written in black ink and is positioned above a horizontal line.

ROSE GILBERT, JPHSA Chairperson